

Performance Report Mobility Assistance Dogs Trust 2016/17



MOBILITY ASSISTANCE DOGS TRUST FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

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MOBILITY ASSISTANCE DOGS TRUST CHAIRPERSON OF THE BOARD OF TRUSTEES REPORT

The past twelve months has seen Mobility Assistance Dogs Trust continue to grow and strengthen its relationships with our supporters. We thank them all - individuals, trusts and corporates for their ongoing commitment and contribution in so many ways to the Trust.

Our partnership with the Department of Corrections has seen the ongoing success of the Puppies in Prison programme. I would particularly like to acknowledge the ongoing commitment of these long term partners. Many of our dogs now working in the community have been raised and trained in the prison programme.

As the demand for our dogs grows and in response to our own and international research, we have expanded the type of dogs we place. In particular we increasingly recognise the psycho-social benefit of our dogs. For example, we are now placing Therapy Dogs to assist anxiety in a dental clinic. As a result we are developing a strong national presence with over 60 dogs working around New Zealand.

As we strive for continuous improvement we have been reviewing what the working partnerships require over the years post placement. This is a particular area we will focus on over the coming year. Our continued research into understanding the impact the dogs are having on the lives of individuals will further assist the Trust to proactively refine our training and placement processes.

I would like to thank the board for their absolute dedication and support to the Trust. We are very fortunate to have a board with such diversity and competency of skills.

In summary both the Financial and Operational aspects of the trust have been solid in 2017 and leaves the Trust well positioned.

Suzanne Crowther Chair



MOBILITY ASSISTANCE DOGS TRUST GENERAL MANAGERS REPORT

This year we achieved our goal of prioritising more working teams in the community. Increasingly, we also recognise the psycho-social benefits that Mobility Dogs may bring to both adults and children. I am therefore delighted to advise we have eight new working teams in the community, with 30 dogs in training at any one time.

As always, it is the collaborative effort of volunteers, puppy raisers, sponsors, funders and the generosity of the philanthropic community of New Zealand who ensure the success of our work. In particular, I would like to thank Animates New Zealand for their ongoing National Campaigns, and to Mars New Zealand for their long-term support in meeting the nutritional needs of our dogs.

A particular focus this year has been both instigating and completing research projects to help us better understand the selection, training and placement of our dogs. Applying this research will form the basis of future policy.

Diversification has been an important area of our expansion. In another first for the Trust we have accepted a dog onto our programme which was raised and trained by its owner. We recognised the psycho-social benefit of the dog to assist with our goals of community participation, alleviating feelings of loneliness and gaining a sense of security.

On an operational level, we have streamlined our policy and process to further understand how we can meet the needs of our clients. This is particularly relevant as we diversify placing dogs with a wider variety of disabilities.

Our partnership with the Department of Corrections remains strong through our Puppies-in-Prison programme. The success of our work in Wiri and Spring Hill prisons has led to further discussions with a third prison. At any one time, we have up to 25 dogs being raised and trained by prisoners. As an extension of our work in the prisons we also support a distance learning course where the prisoners are offered the opportunity to gain a qualification in canine behavior.

To close, I would like to sincerely thank and acknowledge all staff, the Board of Trustees and all of you in the Mobility Dogs community for your dedication, expertise and support during the past year. Your contributions make a huge difference to New Zealanders who live with disability.

Jody Wilson General Manager



MOBILITY ASSISTANCE DOGS TRUST ENTITY INFORMATION FOR THE YEAR ENDED 31 MARCH 2017

Legal name

Mobility Assistance Dogs Trust (the Trust).

Type of entity and legal basis

The Trust is a registered charity in New Zealand.

Registration number

CC24410

The Trust's mission

To enhance the lives of people living with physical disabilities, increasing independence, confidence, self-esteem and participation in New Zealand communities.

Structure of the Trust's operations, including governance arrangements

The Trust comprises a Board of 7 Trustees who oversee the governance of the Trust, a General Manager who is responsible for the day-to-day operations of the Trust and reporting to the Trustees, and two full-time and two part-time staff who support the General Manager in delivering against the Trust's objectives.

Main sources of the Trust's cash and resources

The Trust's activities are primarily funded through donations and grants received from individual, corporate, trust and community funders. From time-to-time the Trust also undertakes fundraising activities.

The Trust's reliance on volunteers and donated goods or services

In partnership with the Department of Corrections, the Trust relies on the time of prisoner handlers who work with the Trust's staff to raise and train dogs as part of the Puppies-in-Prison programme. The Trust also receives food for all dogs in the Puppies-in-Prison programme from its corporate sponsor Mars New Zealand.

At times the Trust may also rely on gifts of volunteer time from its sponsors and the community to raise and socialise dogs as part of their training.

Contact details

Physical address:

Unit C, 13-15 Collard Place, Henderson

Postal address:

PO Box 28245, Remuera, Auckland 1050

Phone:

+64 (9) 520 4510

Website:

www.mobilitydogs.co.nz





MOBILITY ASSISTANCE DOGS TRUST STATEMENT OF SERVICE PERFORMANCE FOR THE YEAR ENDED 31 MARCH 2017

Trust's outcomes

As the Trust has grown, the need was recognised for more robust means to measure the outcomes of our service. The Trust was keen to evaluate how well it met its mission statement and in 2014 formed a partnership with AUT University to design a research project to begin the process of assessing if service dogs enhance the lives of their clients.

The aim of this study was to identify and implement a standardised outcome measure into practice at the Trust. Based on the Consolidated Framework for Implementation (CFIR), a three-phase approach was developed to identify, assess and implement outcome measures based on domains of functioning used in the World Health Organizations (WHO) International Classification of Functioning, Disability and Health (ICF). A comprehensive search of service dog literature and systematic reviews identified 21 participation outcome measures of which seven met the inclusion criteria of the research project. These were ranked against an ICF model of participation that conceptualised key components of the Mobility Dogs mission statement and incorporated an assessment of tasks and activities commonly performed by service dogs. The three measures with the highest ranking were presented to a steering group to critically evaluate their suitability against the Trust's needs, with the Impact on Participation and Autonomy Questionnaire (IPA) being selected for implementation into practice at the Trust. The IPA is offered only to new clients of the Trust at the time of placement and then re-presented after a partnership has been in operation for one year.

As at 31 March 2017, 15 IPA Questionnaires (4 follow-up) had been completed by recipients, with all yielding positive improvements in areas including self-confidence, independence and community participation. Whilst still in the early stages, these initial results of the IPA indicate that the Trust is meeting its goals with regard to our mission statement. The IPA is also proving an invaluable tool with which to understand where our successes lie, and whether there are areas of our service which require attention and improvement.

Trust's outputs

	Actual	Actual
	2017	2016
Mobility Dog Placements	8	8

Note. Placements are recognised following successful completion of partnership training.





Additional information

University of Auckland Psychology Department - Canine Cognition Lab

The Trust recently aligned with the University of Auckland with their newly established Canine Cognition Lab. Expected outcomes of this collaboration is a better understanding of canine behaviour and how it may impact on the way we select, raise and train our dogs. To date four Mobility Dogs are participating in the research.

Masters Thesis - University of Waikato Education Department

Animal Assisted Therapy: An explorative case study of elder residents' experiences with a therapeutic canine within a long-term residential setting.

This thesis was awarded mid 2016 from the Department of Education, Waikato University. We have gained a better understanding of how Mobility Dogs work in a therapeutic environment through this research project using one of our dogs. As an extension of this we are presently training a dog to work specifically in Youth Drug and Alcohol rehabilitation.

Canine Science Conference - Italy

The General Manager attended this conference in support of the presentation of a PhD Thesis: 'How Feasible is it to compare effects of companion dogs and service dogs on quality of life in people with movement disorders.' This research involved seven of our Mobility Dogs partnerships. We have recognised the outcomes of this research and are applying the results to our work.





MOBILITY ASSISTANCE DOGS TRUST STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 MARCH 2017

	Notes	Actual	Actual
Q.		2017	2016
Revenue			
Donations, fundraising and other similar revenue	1	522,450	504,352
Revenue from providing goods or services	2	13,913	16,291
Interest, dividends and other investment revenue		1,835	7,271
Other revenue		*	49
Total revenue		538,198	527,963
Expenses			
Expenses related to public fundraising		₫	267
Volunteer and employee related costs	3	307,040	242,477
Costs related to providing goods or services	4	126,306	90,227
Other expenses	5	100,993	80,528
Total expenses		534,339	413,499
Surplus for the year		3,859	114,464





MOBILITY ASSISTANCE DOGS TRUST STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2017

	Notes	Actual	Actual
		2017	2016
Assets			
Current assets			
Bank accounts and cash	6	556,700	512,010
Debtors and prepayments	7	81 <u>,</u> 575	1,678
Total current assets		638,275	513,688
Non-current assets	8		
Property, plant and equipment	8	32,677	9,735
Total non-current assets		32,677	9,735
Total assets		670,952	523,423
Liabilities			
Current liabilities			
Creditors and accrued expenses	9	12,463	26,600
Employee costs payable	10	18,935	18,568
Unused donations and grants with conditions	11	157,440	-
Total current liabilities		188,838	45,168
Total liabilities	-0.1-7000	188,838	45,168
Total assets less total liabilities (net assets)		482,114	478,255
Accumulated Funds			
Capital contributed	12	10	10
Accumulated surpluses or (deficits)	12	482,104	478,245
Total accumulated funds		482,114	478,255





MOBILITY ASSISTANCE DOGS TRUST STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2017

	Notes	Actual	Actual
		2017	2016
Cash flows from operating activities			
Cash was received from:			
Donations, fundraising and other similar receipts		604,970	478,352
Receipts from providing goods or services		29,043	20,254
Interest, dividends and other investment receipts		1,835	7,271
Net GST		(16,405)	7,359
Cash was applied to:			
Payments to suppliers and employees		(541,076)	(386,167)
Donations or grants paid		=	
Net cash flows from operating activities		78,368	127,069
Cash flows from investing and financing activities			
Cash was received from:			
Receipts from the sale of property, plant and equipment		-	<u>u</u>
Cash was applied to:			130
Payments to acquire property, plant and equipment		(33,678)	(943)
Net cash flows from investing and financing activities		(33,678)	(943)
Net increase in cash		44,690	126,126
Opening cash		512,000	385,874
Closing cash		556,690	512,000
This is represented by:			
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MOBILITY ASSISTANCE DOGS TRUST

STATEMENT OF ACCOUNTING POLICIES FOR THE YEAR ENDED 31 MARCH 2017

BASIS OF PREPARATION

The Trust has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting — Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Financial Statements are reported using the accrual basis of accounting. The Financial Statements are prepared under the assumption that the entity will continue to operate in the foreseeable future.

GOODS AND SERVICES TAX (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

INCOME TAX

The Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

BANK ACCOUNTS AND CASH

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including short-term deposits) with original maturities of 90 days or less.

SIGNIFICANT ACCOUNTING POLICIES

Revenue

Donations, grants, sponsorship and fundraising

Revenue from donations, grants, sponsorship and fundraising are recognised when the funds are received.

Placement fees

Revenue associated with the provision of trained dogs is recognised when an approved applicant's dog is ready for placement.

Interest revenue

Interest revenue is recorded as it is earned during the year.

Employee related costs

Wages, salaries and annual leave are recorded as an expense as staff provide services and become entitled to wages, salaries and leave entitlements.

Performance payments are recorded when the employee is notified that the payment has been granted.

Superannuation contributions are recorded as an expense as staff provide services.

Debtors

Debtors are initially recorded at the amount owed. When it is likely the amount owed (or some portion) will not be collected, a provision for impairment is recognised and the loss is recorded as a bad debt expense.

Property, plant and equipment

Property, plant and equipment is recorded at cost, less accumulated depreciation and impairment losses.

For an asset to be sold, the asset is impaired if the market price for an equivalent asset falls below its carrying amount.

For an asset to be used by the Trust, the asset is impaired if the value to the Trust in using the asset falls below the carrying amount of the asset.





Depreciation is provided on both a straight-line and diminishing value basis, with the associated deprecations rates of the major classes of assets and useful lives (where applicable) estimated as follows:

Computer Equipment

Straight-line, 2.5 years (40%)

Plant & Equipment

Straight-line, 3 to 6 years (21% to 30%)

Motor Vehicles

Diminishing value at 20 to 30%

Creditors and accrued expenses

Creditors and accrued expenses are measured at the amount owed.

Employee costs payable

A liability for employee costs payable is recognised when an employee has earned the entitlement. These include salaries and wages accrued up to balance date and annual leave earned but not yet taken at balance date.

Tier 2 PBE Accounting Standards applied

The Trust has not applied any Tier 2 Accounting Standards in preparing its financial statements.

CHANGES IN ACCOUNTING POLICIES AND TRANSITION TO THE NEW PBE SFR-A (NFP) STANDARD There have been no changes in accounting policies during the financial year (2016: nil).





MOBILITY ASSISTANCE DOGS TRUST NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

1 Donations, fundraising and other similar revenue		
	2017	2016
Donations	286,336	275,045
Grants	224,114	217,307
Sponsorships	12,000	12,000
Bequests	<u>=</u>	
Fundraising	-	
Total donations, fundraising and other similar revenue	522,450	504,352

The following are a list of all donations, grants and sponsorships received in the year to 31 March 2017:

Donations	Notes	\$
Animates NZ		175,917
S C Johnson and Son Pty Ltd NZ		16,000
Bodmin Charitable Trust Board		15,000
Olive Stoddard Charitable Trust		12,000
Keliher Charitable Trust	(6)	10,000
Donations < \$10,000		57,419
Total donations		286,336

Grants	Notes	\$
Foundation North	0	50,000
Joyce Fisher Charitable Trust		50,000
Lottery Grants Board		45,000
The Trusts Community Foundation		35,416
Infinity Foundation		20,133
Milestone Foundation		20,000
Four Winds Foundation		15,833
The Southern Trust		15,800
Lion Foundation		15,000
Public Trust		14,165
First Sovereign Trust		10,954
Constellation Communities Trust Ltd		10,000
Grants < \$10,000		79,253
Unused grants with conditions	11	(157,440)
Total donations		224,114
Company	Notes	\$
Sponsorships	Notes	12,000
Chillisoft		22,000

	2017	2016
Placement fees	12,609	15,204
Equipment sales	3 2.	-
Adoption revenue	1,304	1,087
Total revenue from providing goods and services	13,913	16,291



3 Volunteer and employee related expenses		
	2017	2016
Salaries	294,135	235,051
Contractors	9,800	7,000
Staff expenses	2,229	
Recruitment	876	426
Total volunteer and employee related expenses	307,040	242,477
4 Costs related to providing goods and services		
	2017	2016
Dog acquisition costs	18,015	23,698
Dog equipment and toys	32,984	9,270
Dog food	440	,m #2
Dog identification and registration	35	677
Dog jackets	3,193	1,483
Dog miscellaneous expenses	5,258	4,408
Dog transport costs	1,300	1,331
Dog veterinary costs	36,530	29,841
Dog placement expenses	28,551	19,518
Total costs related to providing goods and services	126,306	90,227
5 Other expenses		
	2017	2016
Administration expenses	13,040	14,951
ACC levies	1,145	1,659
Marketing and promotional activities	9,190	9,117
Professional fees	12,000	4,935
Office rent	17,661	4,480
Insurance	5,643	5,696
Memberships and subscriptions	3,475	4,052
Courses and conferences		1,086
Travel	1,902	20 6 20 24 24 25 25 25 25 25 25 25 25 25 25 25 25 25
Leasing costs	16,296	16,722
Motor vehicle expenses	13,342	13,479
Depreciation	5,069	4,350
Interest expense	41	
Loss of disposal of fixed assets	2,189	-
Total other expenses	100,993	80,528
6 Bank accounts and cash		
	2017	2016
Cash on hand	10	10
General purposes account	123,860	180,649
Call account	432,830	331,351
Total bank accounts and cash	556,700	512,010
	550,700	012,010





7 Debtors and prepayments			2017	2016
Gross debtors			81,575	1,678
Provision for impairment				-
Net debtors			81,575	1,678
Prepayments				-
Total debtors and prepayments			81,575	1,678
8 Property, plant and equipment				
a Troperty, plant and equipment	Computer	Plant and	Motor	Total
	equipment	equipment	vehicles	
Carrying amount at 1 April 2015	1,123	1,189	10,830	13,142
Additions	943	6 4	-0	943
Disposals (net of accumulated depreciation)	P-	≋ a	-	a a
Depreciation expense	625	477	3,249	4,350
Carrying amount at 31 March 2016	1,441	712	7,581	9,735
Carrying amount at 51 march 2010	<i>y</i>			
Carrying amount at 1 April 2016	1,441	712	7,581	9,735
Additions	2,895	=	30,783	33,678
Disposals (net of accumulated depreciation)		<u>~</u>	5,685	5,685
Depreciation expense	1,682	447	2,921	5,051
Carrying amount at 31 March 2017	2,654	265	29,758	32,677
currying amount at our manner.				
9 Creditors and accrued expenses				
9 Creditors and accrued expenses		-	2017	2016
Creditors			7,863	23,600
Accrued expenses			4,600	3,000
Total creditors and accrued expenses			12,463	26,600
Total dedicors and accided expenses				
10 Employee costs payable				
10 Employee costs payable			2017	2016
Annual leave		-	18,935	18,568
Total employee costs payable			18,935	18,568
Total employee costs payable				
11 Unused donations and grants with o	onditions			\$
	onarions		**	46,681
Joyce Fisher Charitable Trust				30,324
Lottery Grants Board				27,500
The Trusts Community Foundation				10,000
Milestone Foundation				13,245
Lion Foundation				2,601
Public Trust				27,089
Grants < \$10,000				157,440





12	Accumulated	funds
	- I TOURITIMILICU	IUIIU

	2017	2016
Capital contributed		
Balance at 1 April	10	10
Capital contributed		_
Balance at 31 March	10	10
Accumulated surpluses or (deficits)		
Balance at 1 April	478,245	363,781
Surplus / (deficit) for the year	3,859	114,464
Balance at 31 March	482,104	478,245
Total accumulated funds	482,114	478,255

13 Commitments

	•	2017	2016
Commitment type	Explanation and timing		
Commitments to lease or rent assets	This represents the lease of two motor vehicles covering a three year period, with expiry dates in June and November 2018 for each vehicle respectively. The current monthly rental payments are \$1,358,	16,296	16,722
	This represents the lease of a rental property covering a 2 year period, ending 7 November 2018. The current monthly rental payments are \$2,927.	13,781	-
Total commitments		30,077	16,722

14 Related-party transactions

The Trust is a beneficiary of the Foundation for Mobility Assistance Dogs Trust. During the period the Trust received funds and paid for expenses in relation to capital works for new premises being developed by the Foundation. A summary of the transactions and associated payable/receivable balances is show below.

	2017	2017	2016	2016
	Transaction value	Amount outstanding	Transaction value	Amount outstanding
Related-party expenses / receivable	: .	=	68,109	-
Related-party income / payables			85,000	=

15 Events afer balance date

There were no events that have occurred after the balance date that would have a material impact on these financial statements (2016: nil).





MOBILITY ASSISTANCE DOGS TRUST FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2017

For and on behalf of the Trustees

Suzanne Crowther 18 September 2017

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18 September 20

Kathy Peake

18 September 2017

No to the same of the same of

Emma Clarke

18 September 2017

Gregory Shanahan 18 September 2017

rov Kennedy

18 September 2017

Karen Elliott

18 September 2017



Independent Auditor's Report

To the trustees of Mobility Assistance Dogs Trust

Report on the performance report

Opinion

In our opinion, the accompanying performance report of Mobility Assistance Dogs Trust (the trust) on pages 5 to 16:

- present fairly in all material respects the trust's financial position as at 31 March 2017 and its financial performance and cash flows for the year ended on that date; and
- ii. comply with New Zealand Equivalents to International Financial Reporting Standards for Public Benefit Entities; and
- iii. the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable.

We have audited the accompanying performance report which comprise:

- the statement of financial position as at 31 March 2017;
- the statements of financial performance, changes in equity and cash flows for the year then ended; and
- notes, including a summary of significant accounting policies and other explanatory information; and
- the statement of service performance and entity information on pages 5 to 16.



Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) ('ISAs (NZ)'), and the audit of the entity information and the statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) (ISAE (NZ)) 3000 (Revised) Assurance Engagements Other than Audits or Reviews of Historical Financial Information ('(ISAE (NZ) 3000')). We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

We are independent of the trust in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board and the International Ethics Standards Board for Accountants' Code of Ethics for Professional Accountants (IESBA Code), and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code.

Our responsibilities under ISAs (NZ) and (ISAE (NZ) 3000are further described in the auditor's responsibilities for the audit of the performance report section of our report.

Our firm has not provided other services to the trust. Subject to certain restrictions, partners and employees of our firm may also deal with the trust on normal terms within the ordinary course of trading activities of the business of the trust. These matters have not impaired our independence as auditor of the trust. The firm has no other relationship with, or interest in, the trust.



Other information

The Trustees, on behalf of the trust, are responsible for the other information included in the entity's Performance Report. Our opinion on the performance report does not cover any other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the performance report our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the performance report or our knowledge obtained in the audit or otherwise appears materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.



Use of this independent auditor's report

This report is made solely to the trustees as a body. Our audit work has been undertaken so that we might state to the trustees those matters we are required to state to them in the independent auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the trustees as a body for our audit work, this report, or any of the opinions we have formed.



Responsibilities of the Trustees for the performance report

The Trustees, on behalf of the trust, are responsible for:

- the preparation and fair presentation of the performance report in accordance with generally accepted accounting practice in New Zealand (being New Zealand Equivalents to International Financial Reporting Standards for Public Benefit Entities);
- implementing necessary internal control to enable the preparation of a performance report that is fairly presented and free from material misstatement, whether due to fraud or error;
- identifying outcomes and outputs that are relevant, reliable, comparable and understandable, and quantifying the outputs to the extent applicable, to report in the statement of service performance; and
- assessing the ability to continue as a going concern. This includes disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless they either intend to liquidate or to cease operations, or have no realistic alternative but to do so.



Auditor's responsibilities for the audit of the performance report

Our objective is:

- to obtain reasonable assurance about whether the performance report as a whole is free from material misstatement, whether due to fraud or error;
- perform procedures to obtain and evaluate evidence in regards to whether the reported outcomes and outputs and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable; and
- to issue an independent auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs NZ will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error. They are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this performance report.

A further description of our responsibilities for the audit of this performance report is located at the External Reporting Board (XRB) website at:

https://www.xrb.govt.nz/Site/Auditing_Assurance_Standards/Current_Standards/Page8.aspx.

This description forms part of our independent auditor's report.

KPMG Auckland

KPME

22 September 2017